



Write a composition using one of the topics listed below. Your composition needs to be three to five paragraphs long. It must contain an introduction, a body, and a conclusion. Argue for or against the limitation of speed limits. Explain why a certain sport is your favorite. Compare and





contrast driving in the winter and driving in the summer.

 Describe a SINGLE memorable day in your life. Write a letter of complaint. Follow the rules for a formal letter, and use the fullblock style. The complaint may be about anything you wish (such as malfunctioning equipment, poor building





maintenance, or disruptive noises from a nearby business). You can base your letter on a true experience, or you can make up all the details you need. Please note that a form letter or a template cannot be used in constructing your response to question 2. When a form letter or template is used, you





are giving little to no thought to wording or formatting, and you are not actually creating your own complaint; you are simply filling in the blanks of someone else's work. For this reason, a grade of 1% will be issued if a form letter or template is used. ChecklistAsk yourself these questions after







composition? (Example: If you selected to describe a memorable day, you should only describe ONE day.) Does my letter include a complaint? Did I include all parts of a business letter? (This includes a signature! You can use a different font to indicate your signature.) Is my letter written in full-





block style? Did I answer both questions on my own, without help from the internet? Are both answers saved in one document? Is my work saved as a Microsoft Word document or in Rich Text Format? Attachments Question Field #Business & Finance





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